



Anne
Riggs
Childminding



Ofsted number: 117447

Outings Policy

It is my policy to keep children safe on outings whilst in my care.

In order to do this I will ensure that:

- The ratio of adults to children on any outing will never be less than 1:3 for under 5s (1:4 when granted an extension by OFSTED) 1:6 for under 8s including the under 5s. No more than 1:10 including the under 8s when on a school run.
- I will ensure that a child restraint in the form of reins or wrist strap is used as necessary on a child.
- I carry out a full visual risk assessment of the proposed outing
- I obtain written parental permission for children to take part in outings whilst in my care. I take essential records and equipment for each child on outings as necessary, including contact telephone numbers for parents, a first-aid kit and a mobile telephone
- I keep records for parental inspection of any vehicles in which children are transported, including insurance details and a list of named drivers
- I will ensure that any driver transporting children in their own vehicle has adequate insurance cover
- I adhere to my lost child procedure and make parents aware of the procedures in that procedure.